

PEOPLE

Evaluation of meeting in Torredonjimeno, Spain, 11 – 12 March 2013

1. Description of meeting

The second meeting of the PEOPLE Grundtvig partnership was held in Torredonjimeno, Spain, on 11 – 12 March 2013. The purpose of the meeting was to report work done by participants on their PLEs, sharing information about PLE research in partner countries, introduce the plans of partners for the second year of the partnership, and learn about the use of Google maps as a metaphor for organising information.

2. Purpose and method of evaluation

The purpose of the evaluation process is to monitor the meetings and make any necessary adjustments for future partnership meetings.

The main areas of evaluation were:

- goals: whether the meeting achieved the goals set for it in the agenda
- relevance: whether the meeting was useful and relevant for the partnership as a whole
- quality of presentations, seminars, lectures, treatment of difficulties, overall cooperation and outcomes of the meeting
- practical arrangements of the meeting

An overall rating was also requested in order to get a general impression of the success of the meeting.

An online questionnaire was sent to all meeting participants directly following the meeting. The participants were instructed to fill in the questionnaire on the basis of their personal impression of the meeting. The questionnaire was anonymous.

There were 18 participants in the meeting. A total of 18 responses were received, bringing the response rate to 100 %. This number does not include the Polish students who also participated in the meeting but with a separate agenda. They were not requested to respond to the questionnaire.

3. Evaluation results

1. Goals - The meeting achieved its goals						
	5 - Excellent	4	3	2	1 - Poor	Responses
Reporting work done so far	55,6% (10)	38,9% (7)	5,6% (1)	0,0% (0)	0,0% (0)	18
Sharing information about PLE research	41,2% (7)	58,8% (10)	0,0% (0)	0,0% (0)	0,0% (0)	17
Introducing plans at each partner organisation	56,3% (9)	43,8% (7)	0,0% (0)	0,0% (0)	0,0% (0)	16
Learning about Google maps as a metaphor for organising information	41,2% (7)	52,9% (9)	5,9% (1)	0,0% (0)	0,0% (0)	17
Planning the next stage of the project	70,6% (12)	17,6% (3)	11,8% (2)	0,0% (0)	0,0% (0)	17

Comments:

I like the idea of tutorials during our meetings - we have a real chance to go back with a bit of new knowledge.

It is a good idea to have a short tutorial or workshop at every meeting.

2. Usefulness and relevance for the project

	5 - Excellent	4	3	2	1 - Poor	Responses
Presentations	44,4% (8)	55,6% (10)	0,0% (0)	0,0% (0)	0,0% (0)	18
Discussions	64,7% (11)	29,4% (5)	5,9% (1)	0,0% (0)	0,0% (0)	17
Tutorial on Google maps	41,2% (7)	47,1% (8)	11,8% (2)	0,0% (0)	0,0% (0)	17

Comments:

It seems that partners understood topic of presentations to be prepared for the meeting very differently. This resulted in presentations showing very different aspects of PLE's experience and not only.

All partners have good ideas for their courses, I especially enjoyed listening to them and discussing the concept of PLE further.

3. Quality

	5 - Excellent	4	3	2	1 - Poor	Responses
Quality of cooperation (the atmosphere of the meeting)	66,7% (12)	27,8% (5)	5,6% (1)	0,0% (0)	0,0% (0)	18
Treatment of difficulties (problems were solved constructively and equally)	64,7% (11)	29,4% (5)	5,9% (1)	0,0% (0)	0,0% (0)	17
Quality of my own participation (I/my organization contributed actively to the meeting)	58,8% (10)	35,3% (6)	0,0% (0)	5,9% (1)	0,0% (0)	17
Quality of outcomes (We achieved good results)	47,1% (8)	47,1% (8)	5,9% (1)	0,0% (0)	0,0% (0)	17

4. Practical arrangements

	5 - Excellent	4	3	2	1 - Poor	Responses
Meeting facilities	44,4% (8)	50,0% (9)	5,6% (1)	0,0% (0)	0,0% (0)	18
Timing	41,2% (7)	41,2% (7)	17,6% (3)	0,0% (0)	0,0% (0)	17
Coordination	64,7% (11)	35,3% (6)	0,0% (0)	0,0% (0)	0,0% (0)	17

Comments:

The meeting room was too cold. The time could be used more valuable.

5. General rating

	5 - Completely agree	4	3	2	1 - Completely disagree	Responses
Overall, I am satisfied with the meeting	72,2% (13)	27,8% (5)	0,0% (0)	0,0% (0)	0,0% (0)	18

Comments:

Two days were too much for this meeting. One full day and a half day were enough.

I am very satisfied, because it looks like we have a good common understanding of the concept of PLE and we are all working towards a common goal.

4. Conclusions and recommendations

The overall satisfaction with the meeting was very high, 72,2 % of respondents giving a rating of 5. The average score for this question was 4,72.

All in all, participants were satisfied with nearly all aspects of the meeting, rating their responses at 4 (agree) or 5 (completely agree).

The lowest evaluation scores were given to:

- Tutorial on Google maps (4,29)
- Timing (4,24)

Even these scores are relatively high.

It is difficult to determine the reason for the lower score, since there were no verbal comments that would explain the score concerning the tutorial on Google maps. However, the usefulness of tutorials was addressed in two comments, leading to the conclusion that the tutorials should be continued in future meetings:

- I like the idea of tutorials during our meetings - we have a real chance to go back with a bit of new knowledge.
- It is a good idea to have a short tutorial or workshop at every meeting.

The question of timing was addressed in two comments:

- The time could be used more valuable.
- Two days were too much for this meeting. One full day and a half day were enough.

Clearly, timing issues need to be taken into account both in the planning and execution of future meetings.

One more comment can be construed as criticism or recommendation for action:

- It seems that partners understood topic of presentations to be prepared for the meeting very differently. This resulted in presentations showing very different aspects of PLE's experience and not only.

This is something that should be taken into account when instructing partners on how to prepare for the meetings.